

**Unit 128 Board of Governors Meeting Minutes**  
**October 10, 2024**  
**Via Zoom**

***President Jeff Overby called the meeting to order at 8:30am eastern and a quorum was present.***

**Board Members Present Via Zoom:**

Jeff Overby, President; Betty Sandifer, Vice President; Jay Whipple, Treasurer; Tracy Nolan, Sam Phillips, Charlene Predmest

**Board Members Absent:**

Athena Gordon, Secretary; Bruce Lang

**Advisors Present Via Zoom:**

Shannon Cappelletti, Executive Manager; Christina Van Leeuwen, Director In Charge; JoAnn Vergnolle

**Advisors Absent:**

Don Aschenbrenner, Paul Matheson, Larry Rich, Scott Tumperi

**Approval of Board of Governors Meeting Minutes from September 9, 2024 via Zoom** by Jeff Overby.

Board members were referred to the Board of Governors meeting minutes that had been provided to them in advance of this meeting. After discussion, there were no corrections or amendments.

1. A motion was duly made by Betty Sandier and seconded by Jay Whipple to approve the September 9, 2024 Board of Governors meeting minutes in the form provided to the directors in advance of this meeting. The motion was approved by unanimous vote.

**Tournament Director's Report** by Christina Van Leeuwen

Sanibel had 13 in-person tables on Monday, which was surprising given the weather. These players were given either a Free play for this (Monday) game or a Free play for the Daytona Beach Regional. List of players will be provided to Jeff Overby.

- Tuesday had 6 ½ online tables.
- Wednesday had 20 online tables and looking forward to more attendance as players are informed of the games.
- Two directors appear sufficient to address player's online needs.
- Financials will be given to President and Treasurer.

## **Regional Tournament Sanctions** by Jeff Overby

With the decline in District 9 membership, the number of sanctions the ACBL will be giving District 9 will be 6.

If you look at the calendar you will notice that there are currently 7 regional scheduled for 2025. Consequently, the District needs to evaluate and determine which regionals will remain sanctioned. Currently, there are:

1. January – Orlando
2. February – Palmetto
3. April – Coral Springs
4. May – Palm Beach Gardens
5. October – Sanibel
6. November – Daytona Beach
7. December – Boca Raton

There is a prospect of the Sanibel Marriott giving us a February 2025 date for hosting a Regional and conversations are ongoing. This appears to be a one-time option.

## **Treasurer's Report** by Jay Whipple

Board members and advisors were referred to the Treasurer's Spreadsheet Report, provided to them in advance of this meeting.

- The spreadsheet is divided into several sections, and its' structure was explained to the board members.
- The financial spreadsheet is more detailed than past reports, which affords greater opportunity to assess our financial condition and operational needs. There has not been much change since the last report as no tournaments have been hosted.
- The Unit now has complete control over our supplies and their management.
- Through this process, it was found that the Unit needed to purchase a backup dealer machine as one of them was non-operational. This has been achieved.
- The Unit is planning on doing an audit of the materials and their condition.
- The Unit is going to be clarifying its rental policies with the other Units of District 9.
- The Unit is planning on evaluating the movement of our supplies and our options.
- The Unit is going to audit the Regional tournament DIC payment system.
- 5/5/5 – The Unit's quarterly payment from the ACBL will be \$12,000.00. We lost funds on the membership retention and recruitment portion of this program. A plan needs to be developed to attack these areas.

A motion was made by Sam Phillips and seconded by Tracy Nolan to approve the treasurer's report. Motion carried unanimously.

### **Tournament Planning Discussion** by Sam Phillips

Members were referred to handout provided in advance of the meeting.

There was a discussion about having a Tampa or Clearwater Regional. The options and player demands were processed. Hosting a tournament needs to consider local clubs closing, hotel accommodations, reasonable room rates, ample FREE parking, waived resort fee, geography, and a local commitment to attend as well as consideration of no conflict with the tournament calendar.

### **Regional Tournament Flyers** by JoAnn Vergnolle

- It was suggested that the price of the games be noted on the Regional Tournament Flyer or a “Tournament Details” tab on the website.
- The cost is \$20 per person per session with some variance for the night games.
- There needs to be a documented distribution plan for the Regional Tournament Flyers.
- Flyers need to be available a year in advance.
- There needs to be a Save the Date piece.

JoAnn and Tracy to work on a plan of action.

### **North American Pairs (NAP) Coordinator Report** by Sam Phillips

There has been widespread dissemination of information about the five Units sponsoring of eligible Flight C players for District 9 NAP held at the Daytona Regional.

GNT promotional plan needs to be developed. It was suggested to use the NAP attendees list as one of the ways to promote the GNT. Sam to create flyer for GNT and it needs to be available at the Daytona Regional.

### **New Business** by Jeff Overby

1. Nominations for the Goodwill Committee are due to Carol Hamilton on November 1, 2024. If anyone has a nomination, email Jeff Overby directly.
2. Past DIC expense(s) audit. Michael Lollino has been authorized to do this audit.
3. Tournament Logistics: Committee formed to explore the prospect of purchasing a trailer, evaluating storage and other moving of supply options.

Committee members: Tracy Nolan, Chair, Charlene Predmest, Betty Sandifer, JoAnn Vergnolle. The committee’s recommendations to be presented in Daytona.

### **Executive Manager Report** by Shannon Cappelletti

At present, the Sanibel Marriott Hotel has our supplies and will hold until pick up is advised.

After the challenges of getting supplies to the Sanibel tournament, we need to have a better solution for handling logistics than the current storage locker, truck rental, and personnel arrangements.

Regional Tournament Assessments:

Palmetto is not going to happen this year due to excessive and unsustainable costs as well as construction issues.

Evaluating Unit 128 options in co-sharing the Boca Raton Regional with Unit 243 needs to be explored.

Southeasterns hotel continues to present dynamics with its location.

Daytona Regional is happening.

**Executive Session** began at 9:36am

**Executive Session** ended at 9:37am

1. Motion was made by Jay Whipple and seconded by Betty Sandifer to approve personnel actions as discussed in the executive session. Motion carried unanimously.

Jeff Overby thanked Jay Whipple for his efforts in handling Treasurer duties and personnel matters.

**Motion to adjourn Unit 128 Board of Governors Meeting** made by Jay Whipple and seconded by Betty Sandifer. Motion to adjourn meeting approved unanimously. Meeting adjourned at 9:40am.

**Unit 128 Board of Governors Meeting Minutes Submitted By:**

*Athena Gordon*

Unit 128, Secretary

Reports provided in email(s) prior to the meeting (3):

1. *September 9, 2024, Unit 128 BOG Meeting Minutes*
2. *Tournament Planning Handout*
3. *Financial Reports – sent under separate email by Jeff Overby*

**The Next Board of Governors Meeting is scheduled for:**

Daytona Beach Regional: Thursday, November 7, 2024