

**Unit 128 Board of Governors Meeting Minutes
December 4, 2023
Via Zoom**

President Jeff Overby called the meeting to order at 5:04 pm eastern standard time and a quorum was present.

Board Members Attending Via Zoom:

Jeff Overby, President; Betty Sandifer, Vice President; Athena Gordon, Secretary; Tim Archdeacon, Treasurer; Sam Phillips, Charlene Predmest, Jay Whipple

Advisors Present:

Shannon Cappelletti, Unit 128 Executive Manager

Board Members Absent:

Bruce Lang, Tracy Nolan

Approval of Board of Governors Meeting Minutes from the Daytona Regional, November 9, 2023 by Jeff Overby.

Board members were referred to the Board of Governors meeting minutes that had been provided to them in advance of this meeting. After discussion, there were corrections and those corrections have been made according to the discussion.

A motion was made by Jay Whipple and seconded by Betty Sandifer to approve the November 9, 2023 Board of Governors meeting minutes as corrected. THE MOTION CARRIED UNANIMOUSLY.

Authority to Conduct Business for Unit 128 by Jeff Overby

1. A motion was made by Tim Archdeacon and seconded by Jeff Overby to give the President, Jeff Overby and Treasurer, Tim Archdeacon paper check signing authority on Unit 128 Bank Accounts. Two signatures are required on paper check for amounts over \$5000.00.
THE MOTION CARRIED UNANIMOUSLY.
2. A motion was made by Athena Gordon and seconded by Betty Sandifer to give the President, Jeff Overby and Treasurer, Tim Archdeacon online check writing or wire transfer authority on Unit 128 Bank Accounts. Two signatures are required for online check writing or wire transfers for amounts over \$5000.00.
THE MOTION CARRIED UNANIMOUSLY.
3. A motion was made by Athena Gordon and seconded by Jeff Overby to give Deborah Branch paper check writing authority on Unit 128 Bank Accounts up to a limit of \$5,000.00.
THE MOTION CARRIED UNANIMOUSLY.

4. A motion was made by Jeff Overby and seconded by Tim Archdeacon to give the Deborah Branch online check writing or wire transfer authority on Unit 128 Bank Accounts up to a limit of \$5,000.00.

THE MOTION CARRIED UNANIMOUSLY.

Motion to adjourn Unit 128 Board of Governors Meeting was made by Jay Whipple and seconded by Charlene Predmest. Motion to adjourn approved unanimously. Meeting adjourned at 5:45 pm.

Future Meetings:

Special 2024 Membership Meeting and 2024 Unit 128 Board of Governors Meetings are scheduled for:

Special Meeting of the Unit 128 Membership is scheduled for:

Wednesday, April 3, 2024 at 2pm at the Southeasterns Regional in Coral Springs, Florida

2024 Board of Governors Meetings:

Southeasterns Regional; Thursday, April 4, 2024

Palm Bach Gardens Regional; Thursday, May 30, 2024

Sanibel Regional; Thursday, October 10, 2024

Daytona Beach Regional; Thursday, November 7, 2024

Unit 128 Board of Governors Meeting Minutes Respectfully Submitted By:

Athena Gordon

Unit 128, Secretary

Documents provided in an email prior to the meeting:

1. Board of Governors Meeting Minutes for Daytona Beach on November 9, 2023