

**Unit 128 Board of Governors Meeting Minutes
October 19, 2023
Southwestern Florida Regional at Sanibel Marriott Harbour**

Board Members Attending In Person:

Betty Sandifer, President; Athena Gordon, Vice President; David Rogers, Treasurer; Jeff Overby, Regional Director; Sam Phillips, Charlene Predmest

Board Members Attending Via Zoom:

Jay Whipple, Bruce Lang, Elizabeth Harris, Paul Matheson (Advisor)

Advisors Present:

Scott Humphrey (National Tournament Director), Jesse Laird (DIC), Shannon Cappelletti (EM), Larry Rich (Webmaster), Debbie Branch (Accountant)

Absent:

Tracy Nolan, Secretary; Shirley Seals, Jeff Edelstein (Advisor), Patty Johnson (Advisor)

The meeting was called to order at 9:06 a.m. by President Betty Sandifer.

Approval of Minutes for August 17, 2023 meeting at Palm Beach Gardens by President Betty Sandifer

Board members and advisors were referred to the meeting minutes, provided to them in advance of this meeting sent via email. There was no discussion or corrections.

A motion to approve the meeting minutes for August 17, 2023 was made by Athena Gordon and seconded by Jeff Overby. The motion carried.

Approval of Zoom Meeting Minutes from September 20, 2023 by President Betty Sandifer

Board members and advisors were referred to the meeting minutes, provided to them in advance of this meeting sent via email. Several members were unable to locate the provided minutes and approval was tabled until the next BOG meeting. Minutes will be sent out under separate cover and titled.

Treasurer's Report by David Rogers

Board members and advisors were referred to the Treasurer's reports, provided to them in advance of this meeting.

- The consolidation of 99'ers accounting is more organized and easier to manage.
- As of this writing, the PBG regional made approximately \$13,600 with funds owed to U128 by PBG Convention Bureau. However, U128 will owe CFFK and D9 (scaled \$/table).

Motion was made by David Rogers and seconded by Jeff Overby to give Debbie Branch, 4 – two session free plays at the Southwestern Florida Regional in lieu of cash compensation for extra accounting services provided to the unit. Motion approved unanimously.

A motion to approve the treasurer's reports was made by Jeff Overby and seconded by Charlene Predmest. The motion carried unanimously.

Tournament Director's Report by Jesse Laird

Scott Humphrey, the national tournament director was introduced. Mr. Humphrey indicated that he is doing in-person director training this week with Ru Hong Terajewicz. He looks forward to a successful regional tournament.

At this point in time, the table count at the May 2022 Sanibel Regional was 273. At the same point in time, the 2023 table count is 384.5, which is up 40%. The target projection for the tournament is 750 tables with prospect of 50 plus tables playing in the online game on Saturday.

Tournament Committee Update by Shannon Cappelletti

For the Sanibel Regional, session start time was moved to 10:30 to accommodate the excessive Causeway traffic as it is impacting commuting participants.

Sanibel Marriott Harbor: We are working on securing hotel contracts for 2025 and 2026 Regional.

Coral Springs: Hotel contracts for 2024 and 2025 Southeasterns have been secured. We are working on contracts for 2026 and 2027.

Palm Beach Gardens: The feedback from the August 2023 regional was very positive and the venue is very approachable. We are looking to sign contracts for the next two years and move the regional to May.

In addition, we are continually looking for other venues for future tournaments.

Lapsed Membership by Betty Sandifer

The ACBL is creating a tool for retention management that is being actively worked upon to track lapsed members as well as the removal of deceased members from the list. If each area representative can continue to send in names of deceased members that would be most appreciated. More information on this project will be provided, once available.

LBIAD by Elizabeth Harris

Board members and advisors were referred to the Learn Bridge In A Day Status Report provided in advance of this meeting via email. Several members were unable to locate the provided document and discussion was tabled until the next BOG meeting. The document will be sent out under separate cover and titled.

Tournament Naming Rights Policy by Betty Sandifer

Board members and advisors were referred to the report by David Rogers provided in advance of this meeting via email. Several members were unable to locate the provided document and discussion was tabled until the next BOG meeting. The document will be sent out under separate cover and titled.

Seven Day Regionals by Jeff Overby

After board discussion regarding the length of Unit 128 regionals, motion was made by Jeff Overby and seconded by David Rogers, to reverse past motion of reducing the number of regional tournament days from seven (7) to six (6). Henceforth, Unit 128 regionals will be held for seven (7) days unless otherwise specified. Motion carried unanimously.

Renewal of Executive Manager Contract for Shannon Cappelletti by Jeff Overby

At the Palm Beach Gardens regional in August 2023, information was provided to board members about the U128 Executive Manager position. Prior to this board meeting, an executive summary detailing the terms and conditions of the contract was sent out to all board members. Hence, the board needs to finalize the employment agreement with Shannon Cappelletti.

Motion was made by Jeff Overby and seconded by David Rogers to renew Shannon Cappelletti's contract as Executive Manager for four years with an increase of compensation as indicated in the contract with benefits remaining as in past years and as stipulated in the contract. The motion carried unanimously.

An amendment was made to the above motion:

Motion made by Athena Gordon and seconded by Charlene Predmest to make compensation retroactive to September 1, 2023. The motion carried unanimously.

Election of Officers by Jeff Overby

Motion made by Jeff Overby and seconded by David Rogers to have election of officers held at the regularly scheduled board in Daytona Beach rather than on Sunday. Motion carried unanimously.

Note: Election process is explained in the Unit 128 Bylaws.

Next Board of Governors Meeting is scheduled for:

Daytona Beach Regional on November 9, 2023.

Motion to adjourn Unit 128 Board of Governors Meeting made by David Rogers and seconded by Athena Gordon. Motion to adjourn approved unanimously. Meeting adjourned at 9:56 am.

Unit 128 Board of Governors Meeting Minutes Submitted By:

Dr. Athena Gordon

Unit 128, Vice President

Reports provided in email packet prior to the meeting:

1. Board of Governors Meeting Minutes for Palm Beach Gardens on August 17, 2023
2. Zoom Meeting Minutes on September 20, 2023
3. September 2023 Income Statement
4. September 2023 Balance Sheet
5. Quarterly Income Statement
6. Palm Beach Gardens Regional Income Statement
7. Administrative Director Job Description
8. LBIAD Status Report